



**Consulate General of India
Los Angeles**

MOST IMMEDIATE

**Advertisement: Requirement of TWO CLERKS for Consulate General of
India, Los Angeles**

Required: Consulate General of India, Los Angeles (USA), requires two **Clerks** purely on **Contingency basis** for a period of 03 months.

Qualification: Graduate from a recognized educational Institution. Candidate should possess good communication skills in English. He/she must be fluent in both written and spoken English. Knowledge of Computer Skills- MS Office skills are must with good typing speed. Candidate having knowledge of Hindi, India and Indian culture will be given priority.

Experience: 1-2 years past experience in similar positions/freshers can also apply.

Pay scale: US\$: 4490 per month

Interested candidates may send their applications along with copies of resumes, passports and two passport-size photographs to the following email address.

Vice Consul
Consulate General of India,
mail: admin.la@mea.gov.in

Please Note: Positions(s) are only for applicants who are presently in the USA only with valid work permits.

Deadlines of Submission- 22 September 2025.

Selection Process: Shortlisted candidates shall be informed about the date of interview, selection of mode, in due course.
